

Royal Wootton Bassett Academy Trust - Meeting Cycle 2019/20

RWBAT Meetings 6 pm - 8 pm	Date: Wednesdays	Agenda and associated papers circulated by ..	Papers required and Comments
RWBAT Board Meeting	Wednesday 25TH September 2019	18th September 2019	Strategic plan, Priorities 2019/20, Public Examinations Results analysis by Academy. Pay Policy reviews for RWBAT. Pecuniary interests and code of conduct. Budget and Finance update. TOR for each Committee
<i>HT & CEO Performance Reviews</i>	<i>Wednesday 2nd October 2019</i>	<i>25th September 2019</i>	<i>CEO PR Objectives and documents PRP Committee members required – Trustees/COGs</i>
RWBAT COG (Chair of Governors) Meeting	<i>October 2019 Date TBC</i>		Review TOR for LGB, LGB Constitution, SOD updates
RWBAT Standards Committee	Wednesday 16th October 2019	9th October 2019	Review TORs and priorities. PPE Results analysis. Trust Policy Review Schedule. Reports from each academy on Standards. Trust Pay Policy
RWBAT Finance Committee	Wednesday 20th November 2019	13th November 2019	Review TORs and priorities. Review and approval of draft accounts - annual accounts review 18/19. Budget analysis by Academy 19/20 Risk Register Summary. Internal Audit schedule and reports
RWBAT Board Meeting 6-7pm Members' meeting 7-8 pm	Wednesday 11th December 2019	4th December 2019	Trustees meeting - review and approve final annual accounts 18/19 Members meeting – receive approved final accounts, appoint auditors

RWBAT Achievement and Attainment Committee – 6-8pm	Wed 5th February 2020	29th January 2020	Attainment and Achievements by Academy/Targets validated data
RWBAT – Strategic Project Group Meeting – Time TBC	Wed 5th February 2019	29th January 2020	
RWBAT Finance Meeting	Wednesday 26th February 2020	12th February 2020	
RWBAT Standards Committee	Wednesday 18th March 2020	11th March 2020	
<i>HT & CEO Interim Performance Reviews</i>	<i>Wednesday 1st April 2020</i>	<i>25th March 2020</i>	<i>PRP Committee members required – Trustees/COGs</i>
RWBAT Board Meeting	Wednesday 29th April 2020	22nd April 2020	Strategy Review – updates strategic plans
RWBAT COG (Chair of Governor) Meeting	Wednesday 6 th May 2020	29 th April 2020	

RWBAT Standards Committee	Wednesday 13th May 2020	6th May 2020	
RWBAT Achievement and Attainment Committee – 6-8pm	Wednesday 10th June 2020	3rd June 2020	Attainment and Achievements by Academy/Targets and projections
RWBAT Board 6-7 p.m. Members' meeting 7-8pm	Wednesday 17 th June 2020	10 th June 2020	Updates
RWBAT Finance Committee	Wednesday 1st July 2020	24th June 2020	Proposed 3 year Forecasts - EFSA Budget review and analysis
RWBAT Board	Wednesday 15th July 2020	8th July 2020	Forecast Approvals – 3 years

Special Meetings

	RWBAT Strategic Project Group	October TBC	TBC	Meetings of RWBAT Steering Group. Meeting scheduled every 3/4 weeks (dates to be agreed) to discuss and monitor capacity and growth strategies. Forward strategic planning for growth and capacity. Review Strategic Plan.
	RWBAT Chair of Board and CEO 1:1	Monthly meetings - dates to be agreed	TBC	Agenda items included CEO role and activities and included Financial Reporting as per Academies Financial Handbook,

	RWBA LGB Meetings	Date Wednesdays	Agenda and associated papers circulated– 7 days prior to meeting	Comments
Term 1	RWBA LGB Meetings 6 pm -8 pm	Wednesday 18 th September 2019	11 th September 2019	Results in on results day and data ready by ? September.
Term 2	RWBA LGB Meetings 6 pm -8 pm	Wednesday 13 th November 2019	6 th November 2019	Data ready by
Term 3:	RWBA LGB Meetings 6 pm -8 pm	Wednesday 22 nd January 2020	15 th January 2020	Data ready by
Term 4:	RWBA LGB Meetings 6 pm -8 pm	Wednesday 11 th March 2020	4 th March 2020	Data ready by
Term 5:	RWBA LGB Meetings 6 pm -8 pm	Wednesday 22 nd April 2020	15 th April 2020	Data ready by
Term 5	Governors Day in School	Thursday 17 th June 2020		
Term 6	RWBA LGB Meetings 6 pm- 8 pm	Wednesday July 8 th 2020	1 st July 2020	

	Lawn Manor Meetings	Date Mondays	Agenda and associated papers circulated– 7 days prior to meeting	Comments
Term 1	LMA LGB Meetings 5.15-7.15pm	Monday 30 th Sept 2019	23 rd September 2019	Results in on results day and data ready by ??? September.
Term 2	LMA LGB Meetings 5.15-7.15pm.	Monday 9 th December 2019	2 nd December 2019	Data ready by
Term 3	LMA LGB Meetings 5.15-7.15pm.	Monday 20 th January 2020	13 th January 2020	Data ready by
Term 4	LMA LGB Meetings 5.15-7.15pm.	Monday 16 th March 2020	9 th March 2020	Data ready by
Term 5	LMA LGB Meetings 5.15-7.15pm.	Monday 11 th May 2020	4 th May 2020	Data ready by
Term 6	LMA LGB Meetings 5.15-7.15pm	Monday 13 th July 2020	6 th July 2020	
Term 6	Governor Focus Day	Thursday 25 th June 2020		

	Noremarsh Junior School	Date Wednesdays	Agenda and associated papers circulated– 7 days prior to meeting	.Comments
Term 1	NOREMARSH LGB Meetings	Wed 25 th September 2019	Wed 18 th September 2019	SATS analysis and data ready by July 2019. Data ready by term 6.
Term 2	NOREMARSH LGB Meetings	Wed 20 th November 2019	Wed 13 th November 2019	Target Tracker data ready by end of term 1
Term 3	NOREMARSH LGB Meetings	Wed 22 nd January 2020	Wed 15 th January 2020	Target Tracker data ready by end of term 2
Term 4	Governors Day (inc. LGB Mtg)	Wed 25 th March 2020	Wed 18 th March 2020	Target Tracker data ready by end of term 3
Term 5	NOREMARSH LGB Meetings	Wed 6 th May 2020	Wed 29 th April 2020	Target Tracker data ready by end of term 4
Term 6	NOREMARSH LGB Meetings	Wed 8 th July 2020	Wed 1 st July 2020	Target Tracker data ready by end of term 5

	Kingsbury Green	Date Wednesdays	Agenda and associated papers circulated– 7 days prior to meeting	.Comments
Term 1	Kingsbury Green Meetings	18 th September 2019	11 th September 2019	Results in on results day and data ready by ??? September.
Term 2	Kingsbury Green Meetings	4 th December 2019	27 th November 2019	Data ready by
Term 3	Kingsbury Green Meetings	5 th February 2020	29 th January 2020	Data ready by
Term 4	Kingsbury Green Meetings	1 st April 2020	25 th March 2020	Data ready by
Term 5	Kingsbury Green Meetings	6 th May 2020	29 th April 2020	Data ready by
Term 6	Kingsbury Green Meetings	8 th July 2020	1 st July 2020	